



# CONFERENCE REGISTRATION WORKSHEET

2021 HLC Annual Conference  
April 5 – 9, 2021

Do not submit this worksheet to HLC. It is not an official registration form. Return the completed worksheet to your institution's registration coordinator, who will use this information to complete your registration online.

## REGISTRATION TYPE

Please select from the following options:\*

- General Attendee
- President/CEO From HLC-Accredited or Candidate Institution
- Current HLC Peer Reviewer

Note: Conference presenters should register individually after receiving notification of proposal acceptance. Decisions will be sent in December.

Please indicate the type of institution or organization you will be representing.

- HLC-Accredited or Candidate Institution
- HLC-Accredited or Candidate Tribal College
- Non-affiliated Institution
- Independent Company/Organization  
(An organization that is not an institution of higher education.)

## ATTENDEE CONTACT INFORMATION

Email Address:\* \_\_\_\_\_  
 CC Email: \_\_\_\_\_  
 First Name:\* \_\_\_\_\_  
 Last Name:\* \_\_\_\_\_  
 Job/Title \_\_\_\_\_  
 Inst./Org:\* \_\_\_\_\_  
 Address Line 1:\* \_\_\_\_\_  
 Address Line 2: \_\_\_\_\_  
 City:\* \_\_\_\_\_  
 State: \_\_\_\_\_ ZIP:\* \_\_\_\_\_  
 Work phone:\* \_\_\_\_\_ Extension: \_\_\_\_\_  
 Mobile Phone: \_\_\_\_\_

## PLEASE NOTE:

Your data privacy and security are important to HLC. During the registration process, all individuals will be required to review and accept HLC's data use policies with regard to the annual conference. Please review HLC's privacy policy for more information.

## Identify any special need(s):

HLC is committed to making all reasonable accommodations that will allow participants to fully participate in the conference. Please indicate any special needs you might have while at the conference. An HLC staff member will contact you to discuss any needs specified below.

---



---

## PROFILE INFORMATION

Select your role(s) in your institution's relationship with HLC:\* (check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Academy Member                | <input type="checkbox"/> Chief Executive Officer |
| <input type="checkbox"/> Academy Mentor                | <input type="checkbox"/> Data Update Coordinator |
| <input type="checkbox"/> Accreditation Liaison Officer | <input type="checkbox"/> IAC Member              |
| <input type="checkbox"/> Assurance System Coordinator  | <input type="checkbox"/> Peer Reviewer           |
|  | <input type="checkbox"/> None                    |

Select the category that best describes your primary role at your institution:\*

- |  |   |
|--|---|
| <input type="checkbox"/> Admissions/ Student Affairs/ Student Services Administrator | <input type="checkbox"/> Faculty Member                           |
| <input type="checkbox"/> Assessment Administrator                                    | <input type="checkbox"/> Finance/Operations/ Budget Administrator |
| <input type="checkbox"/> Chief Academic Officer                                      | <input type="checkbox"/> Institutional Research Administrator     |
| <input type="checkbox"/> Chief Executive Officer                                     | <input type="checkbox"/> Legal/Governmental Affairs Administrator |
| <input type="checkbox"/> Chief Operations Officer                                    | <input type="checkbox"/> Library/Learning Resources Administrator |
| <input type="checkbox"/> College/School Within Institution Administrator             | <input type="checkbox"/> Other Academic Officer                   |
| <input type="checkbox"/> Consultant  | <input type="checkbox"/> Planning Administrator                   |
| <input type="checkbox"/> Department Administrator                                    | <input type="checkbox"/> Technology Administrator                 |
| <input type="checkbox"/> Development/ Public Relations Administrator                 | <input type="checkbox"/> Trustee                                  |
| <input type="checkbox"/> Distance Learning Administrator                             | <input type="checkbox"/> None                                     |

Does your institution have a comprehensive evaluation or Assurance Review scheduled between June 2021 and August 2022?\*

- Yes  No

Have you previously attended any HLC annual conferences?\*

- Yes  No

If yes, please indicate number attended:

- 1  2-5  6-9  10 or more

How did you hear about the conference?\*

- |  |  |
|--|--|
| <input type="checkbox"/> Email                             | <input type="checkbox"/> Postcard              |
| <input type="checkbox"/> HLC staff                         | <input type="checkbox"/> Referred by colleague |
| <input type="checkbox"/> HLC website                       |  |
| <input type="checkbox"/> HLC's Twitter or LinkedIn account | <input type="checkbox"/> Other                 |

Identify your reasons for attending this annual conference:\*(check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> General interest/ professional development    | <input type="checkbox"/> Opportunities to meet with HLC staff liaison  |
| <input type="checkbox"/> Information on assessment of student learning | <input type="checkbox"/> Preparation for upcoming accreditation review |
| <input type="checkbox"/> Information on HLC processes                  | <input type="checkbox"/> Presentations on good practices               |
| <input type="checkbox"/> Information on quality improvement            | <input type="checkbox"/> Presentations on higher education issues      |
| <input type="checkbox"/> Information on student success                | <input type="checkbox"/> Presenting at the conference                  |
| <input type="checkbox"/> Meet with exhibitors                          | <input type="checkbox"/> Professional development for peer reviewers   |
| <input type="checkbox"/> Network with other attendees                  | <input type="checkbox"/> Requested to attend by leadership             |
| <input type="checkbox"/> Opportunities to hear from HLC staff          | <input type="checkbox"/> Seeking initial accreditation with HLC        |

Are you interested in receiving emails from HLC regarding future programs and events?\*

- Yes  No

Would you like to be contacted by conference sponsors and exhibitors prior to the event?\*

- Yes, by email  Yes, by mail  No

## PROGRAM SELECTION

### Pre-conference Programs

Monday, April 5

**Early Bird Rate**  
Before February 15

**Standard Rate**  
February 16 – April 4

**On-site Rate**  
April 5 – 9

<input type="checkbox"/> <b>Peer Corps Program</b> Current HLC peer reviewers	\$85 (materials fee)	\$105 (materials fee)	\$105 (materials fee)
--	-------------------------	--------------------------	--------------------------

<input type="checkbox"/> <b>Institutional Actions Council (IAC) Annual Meeting</b> Current IAC members; by invitation only	\$0	\$0	\$0
---	-----	-----	-----

<input type="checkbox"/> <b>Accreditation Program</b>	\$299	\$349	\$399
<input type="checkbox"/> Standard Pathway <input type="checkbox"/> Open Pathway			
<input type="checkbox"/> Candidacy			

<input type="checkbox"/> <b>Eligibility Workshop for Non-affiliated Institutions</b>	\$299	\$349	\$399
--	-------	-------	-------

<input type="checkbox"/> <b>Presidents Program</b> (Includes General Program) Monday, April 5 – Friday, April 9	\$399	\$449	\$549
--	-------	-------	-------

<input type="checkbox"/> <b>Supporting Student Success Workshop</b>	\$299	\$300	Late registration not available
Registration will be limited and is expected to fill quickly.			

### General Program

Tuesday, April 6 – Friday, April 9

<input type="checkbox"/> <b>Full Program</b>			
Attendees from HLC-accredited and candidate institutions	\$349	\$399	\$499
Attendees from independent companies/organizations	\$549	\$599	\$699